Securexchange Workflow (NSW)

REA Real Estate Agent   **SCS** Seller's Conveyancer/ Solicitor   **PCS** Purchaser's Conveyancer/ Solicitor

Request a contract

The requesting of a contact from a conveyancer/ solicitor can be initiated by a real estate agent fast and efficiently.

REA Real estate agents can quickly. In collaboration with REINSW, FastTrack Contract allows users of Forms Live to request a contract as soon as the agency agreement is signed, preparing contracts faster and more efficiently.

SCS Create a Contract of Sale and share with the real estate agent via Securexchange.

Share a contract

Sharing a contract securely has never been so easy. For conveyancer and solicitors already using InfoTrack contracts, Securexchange is integrated with the InfoTrack platform.

REA SCS Invite parties into Securexchange to share and request sensitive information securely. Purchasers are required to enter a verification code in order to access the contract, and can then invite their conveyancer/ solicitor into Securexchange to review the contract. Potential purchasers can make an offer on the property to the real estate agent in Securexchange's secure workspace.

REA Your dashboard will detail all offers and whether the contract has been shared with the potential purchaser's legal representation, allowing you to assess which offers to discuss with the vendor. Share offers with the vendor with the click of a button.

PCS Review the contract in Securexchange.

Request funds

Securexchange guarantee the funds up to $1mil for verified trust accounts shared through our system.*

*Read our FAQ to learn more.

REA SCS Share your trust account details securely for deposits, share documents, send documents for signing and/or request the signing of the Contract of Sale when an offer is made.

Request bank account details

Requesting bank details for any outgoing funds is easy. Simply invite the purchaser into the Securexchange workspace that is only accessible to pre-verified, authorised users.

PCS Request bank account details securely.

Sign a document

Powered by DocuSign, you can sign any document through Securexchange. Signing can be initiated by a Real estate agent, Conveyancer or Solicitor.

REA SCS Send any document for signing including the Contract of Sale using DocuSign.

Exchange a contract

A contract of sale can be shared with parties and a request for signatures can be sent with the click of a button. Once complete, you will receive a final copy with all signatures.

REA Exchange Contract of Sale once all parties have signed, and it is ready to be dated or exchanged, or click 'Finish Signing' to send a copy to the seller's conveyancer/ solicitor to date and exchange.

SCS Exchange Contract of Sale once all parties have signed, and it is ready to be dated or exchanged.